

HOW TO PREPARE YOUR PAINTING FOR WSO COMPETITION

REVISED INSTRUCTIONS!!(Spring 2005) PLEASE FOLLOW CAREFULLY!!

RULES: Your selected painting must be presented in a professional manner:

If the screening committee feels that your painting is not presented in a professional manner, with the approval of the President, your painting will not be hung in the show.

Mats

- Clean, sharp cut mats

- White or off-white mats only(see list on back of this document)
- Colored liner is acceptable

Frames

1 inch

- Metal frames only **free from scratches and dings**
- Maximum outside dimensions 30"x40"
- Minimum outside dimensions 16"x20"
- Maximum depth of frame 1 inch
- Clips to hold painting securely in place, if necessary

Wire

- Secure wire for hanging

Glazing

- No glass
- Glaze with Plexiglas, Acrylic or Lucite **free from scratches**

Packing

- Do not use Styrofoam pellets for packing
- Any shipping box found to have foam pellets will not be unpacked but will be returned to sender immediately.
- Use a crate suitable for re-shipping
Label all packing materials that you wish to have returned to you.
Delete all previous names and addresses from your shipping box before reusing.

Crate

- Use a wood frame with two layers of cardboard on each side. Crates nailed shut will be returned.
- Use screws with angle iron and hinged top to close. (See diagram) This is a reusable crate, which makes it simple to unpack and repack your painting. Label outside of crate FRAGILE, indicate top with arrows.

The above shipping carton instructions are only WSO's recommendations. Artists are responsible for providing a container suitable for reuse, which could include picture cartons from moving companies, or other designs. Remember, foam pellets are not acceptable.

PROCEDURES

1. Tape **entry card** to the back in upper left corner
2. **Sign the Gallery Contract, do not fold**, and tape to backing. Galleries will not allow paintings to hang without a gallery contract attached.
3. Enclose the following in an envelope and seal flap over hanging wire
 - a. Return shipping label - paintings will be returned C.O.D.
 - b. Artist's statement
4. Hand deliver your painting to the designated place OR Ship your painting by UPS, Fed Ex or Airborne.

Failure to follow the Rules and Procedures will make your painting ineligible for the WSO Show Awards.

Please address questions to the Convention Consultant (see roster for phone number or e-mail address.)

MAT COLORS FOR USE IN WSO EXHIBITS

All these hues are white or light neutral with no more than a value of **two** on the Jan Kunz 'Value Scale' [with **one** being pure white]. Hopefully these examples will **serve as a guide**.

Crescent

Palm beach white, off white, antique white, white, very white, brite white, script white, antique gray, mist, ivory, cream, alabaster, optic white, moonlight, cotton white and whisper.

Bainbridge

Chalk, Spanish white, matte white, igloo, frost, French white, Antique white, snowflake, sea mist, talc, Fairfield white and photo white.

Artique

Oyster, whitecap, ivory, Dover, chalk white, talcum, meringue, buff, white, off white, Devonshire, crystal and muslin.